

City of Derby - Board of Education

Field House and Baseball Field Building Committee

July 18, 2019

Derby Middle School Media Center

73 Chatfield St.

Present Field House and Baseball Field Building Committee Board Members:

Dr. Matthew Conway

Mr. Anthony DeFala

Mr. Ted Estwan

Mr. George French

Mrs. Laura Harris

Mrs. Janine Netto

Mr. Charles Sampson

Absent Field House and Baseball Field Building Committee Board Members:

Mr. Edward Armeno

Mrs. Debra Borrelli

Mr. Andrew Cota

Mr. Dan Foley

Mr. Jim Gildea

Mr. George Kurtyka

Mr. Kenneth Marcucio

Mrs. Rebecca O'Hara

Mr. Peter Olenoski

Mr. Martin Pascale

Mrs. Casey Picheco

CALL TO ORDER

Pledge of Allegiance

Roll Call Taken at 5:30 p.m.

Additions/Deletions to the Agenda No changes were presented.

PUBLIC PORTION

No one from the public wished to speak

Motion Passed: That the public portion is closed by Laura Harris and second by Charles Sampson.
Motion carried unanimously.

APPROVAL OF MINUTES

Motion Passed: That the Field House and Baseball field Building Committee minutes for June 20, 2019 be approved, as written, by Charles Sampson and second by Anthony DeFala. Motion carried with Mr. Estwan abstaining.

UPDATE ON THE PRESS BOX AT THE FOOTBALL FIELD.

Upon further research for an appropriate press box and with cost negotiations with the vendors, a unit has been located that is from the same manufacturer utilized by Wesleyan University. The function and cost of the unit is well suited to the need. The unit will be delivered fully built and it should arrive within six weeks. To accomplish installation behind the bleachers, trees will be removed on the slope and this will allow for access from the parking lot above the football field. A crane will be used to lift the unit onto a concrete pad that will be poured in advance of the delivery. Aluminum stairs will be installed to provide access to the unit from the bleachers. Because of the height of the press box, there will be no need for a roof top viewing area. Members questioned if there will be a sufficient barrier from the parking lot above with this removal of trees. The area will be studied to determine if any barrier is needed. The contractor intends to clear cut the trees with minimal ground disturbance so as to minimize any possible soil erosion on the slope.

UPDATE FROM THE PROJECT MANAGER AND THE ARCHITECT.

The project is moving ahead. Final cleaning will be done and the check list will be finalized. The exterior is coming together as well with landscaping and walkways being accomplished.

Dugout enclosure options were discussed. A transparent solid vinyl fencing is included in the budget. A metal panel fence would cost an additional \$12,000, masonry block wall would cost an additional \$37,000. Members discussed the options. They weighed whether to change the design. All were concerned with adding any further expense to the budget. Concern was voiced as to the privacy needs of the players as the public could be standing behind the dugouts. It was questioned whether the city could offer any funding but it was unlikely that additional funds would be available at this time. It could be accomplished in the future if it is found to be a privacy issue.

Motion Passed. That the dugout enclosure design included in the project for zero additional cost to the project, a solid vinyl 80% opaque fencing be accepted, by Ted Estwan and second by Anthony DeFala. Motion carried with Mr. French and Ms. Netto abstaining.

Next, the Batter's Eye costing \$5,000 was approved to proceed.

After comments from the last meeting the wall over by the Batting tunnel was studied. There is a fence behind the wall already designed for that area and a perpendicular arm will be added to prohibit walking.

Next, the ticket booths were discussed. There is an existing booth by the Derby Neck Library entrance. Additional proposed on the design include

By the upper stairs

By the Payden Field house entrance

By the drop-off driveway – members decided to delete this location

By the baseball field – members decided to delete this location and secure the fence.

Design options were presented

A modest design with heating and lighting - \$6,946 each

A bare-bones design (no heating or lighting) capable of being portable but suggested to secure

A sturdy steel unit with heating and lighting - \$16,500 each

A similar cinderblock unit to the existing booth.

Members discussed the expense and the possibility for having them constructed in-house. It was decided to have them constructed privately. The committee will look for a school project, or other community resource.

Signage was discussed. The football/track field project has already approved and made signs for the football side. At the last joint meeting of both building committees they were reviewed. Tonight members discussed the wording and whether it clearly expresses the prohibited actions. It was felt that “NO” should clearly proceed each action. Members decided that signs should be ordered for both projects and the Football Field committee will be consulted as to this change.

Motion Passed. That the signage for both the baseball field and the football will be consistent and that the Field House and Baseball Field Building Committee approves the purchase of signage, as presented; by Janine Netto and second by Ted Estwan. Motion carried unanimously.

Two designs of the building plaques were reviewed. There will be three plaques – one on the baseball side of the building, one on the football side and one in the great room. The first design – “A” listed the building committee members and the Board of Education members. “B” listed the building committee members with asterisks denoting Board of Education members. It was noted that the asterisks were missing on some of the members. That will be corrected.

Motion Passed. That a mock up of the design of the plague labeled “B” will be prepared and presented at the next meeting for final approval, by Ted Estwan and second by Charles Sampson. Motion carried unanimously.

APPROVAL OF INVOICES:

Motion Passed: That the Field House and Baseball Field Building Committee approve the Kaestle Boos Invoice #17015.05-1 in the amount of \$4,000.00, by Laura Harris and second by Charles Sampson. Motion carried with Ms. Netto abstaining.

Motion Passed: That the Field House and Baseball Field Building Committee approve Special Testing Laboratories, Inc. invoice #33227 in the amount of \$8,904.86, by Laura Harris and second by Charles Sampson. Motion carried with Ms. Netto abstaining.

Motion Passed: That the Field House and Baseball Field Building Committee approve Sports Laboratories, Inc. invoice #INV-0009 in the amount of \$3,500.00, by Laura Harris and second by Charles Sampson. Motion carried with Ms. Netto abstaining.

Motion Passed: That the Field House and Baseball Field Building Committee approve the Turner Construction Application #14 in the amount of \$1,300,916.64, by Laura Harris and second by Charles Sampson. Motion carried with Ms. Netto abstaining.

Motion Passed: That the Field House and Baseball Field Building Committee approve Special Testing Laboratories, Inc. invoice #33270 in the amount of \$2,747.62, by Laura Harris and second by Charles Sampson. Motion carried with Ms. Netto abstaining.

Mr. Sampson confirmed that all invoices have been reviewed and verified by the Finance Director. Mr. Izzo noted the great detail of the review by contractor and himself prior to presentation to the committee.

CORRESPONDENCE

As always, Dr. Conway continues to apprise Ms. Payden of the progress. She is planning a visit of the facility on July 25th with a luncheon planned.

FIELD HOUSE AND BASEBALL FIELD RIBBON CUTTING DEDICATION

Ms. Harris reported that samples of the invitation and program are being prepared. The next meeting is August 12th at 6 pm.

PAYDEN FIELD HOUSE MAINTENANCE COMMITTEE

Mr. Cota was unavailable this evening. Dr. Conway and Mr. Sampson reported that a joint meeting of the Parks and Recreation Commission and the Board of Alderman Operations and Procedures sub-committee was held. Members discussed the job descriptions, policies and protocols that have been suggested by the Parks and Recreation Commission for the management, use and maintenance of the new field house. A recommendation will be sent to the Board of Alderman to consider the new proposed staffing positions and further that the building use for at least the first six months be restricted to school

athletic events and recreational activities. During the initial six month period, the joint committees will review and decide on the procedures that are being proposed.

EXECUTIVE SESSION:

No session was needed.

ADJOURN

Motion Passed: That the Field House and Baseball field Building Committee adjourn at 6:30 p.m. Motion by Ted Estwan and second by Anthony DeFala. Motion carried unanimously.

Respectfully submitted;

Karen M. Kemmesies

Karen M. Kemmesies

These minutes are subject to the Commission's approval at their next scheduled meeting.